



Initials: _____
 DL #: _____
 DL State: _____
 Badge #: _____

Cox Communications Badge Identification Request Form

Badges will not be created without a valid state ID or drivers license

This form must be completed and submitted to Security, Risk, & Safety prior to badge being issued

This form is valid for five business days once signed by a Cox Manager

Badging Officer Contact Phone Number - 702.545.1180

Email submission - CCILAS-badgingoffice@cox.com

Date of Badge Request: _____ Scheduled Appt Date: _____
 Infomart Check Completed: Yes / No Workforce Logic Applicant: Yes / No Call Center
 Renewal Badge: Yes / No Lost Badge Replacement: Yes / No
 Infomart Confirmation Attached Yes / No

Cox Contractor Representative Information

First Name: _____ Middle Name: _____ Last Name: _____
 Social Security Number (Last 4): _____ Date of Birth (MM/DD/YYYY): _____
 Company Name: _____
 Company Contact Person & Phone Number: _____
 Department assignment/title: _____

Contracting Company Manager Authorization

Person Authoring badge (PLEASE PRINT): _____
 Signature: _____ Date: _____

By signing this form as a leader with my contracting company, I am certifying that a background and drug screen has been completed and the results are acceptable.

Responsible Cox Manager Authorization

Print Name: _____ Contact Number: _____
 Building Access Needed (please specify): _____
 If colocation access is needed, has the required FM-200 Fire Suppression training been completed: Yes / No
 Signature: _____ Date: _____

By signing this form as a leader of Cox Communications West Region, you are certifying that a background and drug screen has been completed and meets the standards set forth by Cox Communications.

Contracting Company Representative

Person receiving badge (PLEASE PRINT): _____
 Signature: _____ Date: _____

By signing this form as an employee with your company, you are certifying that a background, drug screen, and any applicable training has been conducted and passed. You agree to return this badge to your manager or to Cox Communications upon request.